[Date]

Dear [Employee's name],

Re: Termination of employment

Following the hearing held on [date], and after considering the points you raised, we have decided to end your employment with [company] as [job title].

In accordance with the Israeli Prior Notice of Dismissal and Resignation Law, your last working day will be [date]. Until then, all your regular terms of employment remain in place.

At the end of your employment you will receive your final payslip, including payment for unused vacation days, Form 161 regarding your severance pay, and a confirmation of your period of employment.

For any questions, please contact [name, email].

Sincerely,
[Full name], [Title]
[Company]

נוסח לדוגמה מ-custro.com/he/dismissal-letter. מידע כללי, לא ייעוץ משפטי.